

CENTRAL ROAD RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
Delhi-Mathura Road, P.O.CCRI, New Delhi- 110020
Advertisement No. 01/JT/TO.- 2010 Dated 17.07.2010

Central Road Research Institute is one of the constituent units of the Council of Scientific & Industrial Research (CSIR), New Delhi, which is a public funded apex R&D organization of the country striving to generate new knowledge and new products, processes and new technologies in diversified fields of Science and Engineering. CSIR has a network of 38 world-class R&D establishments spread across the country having modern infrastructural facilities and a pool of talented Scientists & Engineers who are involved in tackling R&D activities of various kinds, thereby serving the nation for economical, environmental and societal benefits.

Central Road Research Institute (CRRI), New Delhi one of the prestigious Institutes of CSIR, is particularly involved in fundamental and applied research on various aspect of road and road transportation covering Pavement Engineering, Geotechnical Engineering, Bridge Engineering, Traffic and Transportation Including Safety and Environment, Highway Planning and Management as well as Instrumentation for Highways and Bridges. The Institute has been providing full range of R&D solutions and consultancy services towards reducing cost of vehicular operations while improving the quality of road traffic and surface transportation. The Institute is a nationally and internationally recognized centre for training of Highway and Transportation professionals. The Institute provides sufficient opportunities for bright and talented candidates to share knowledge in an environment that spurs creativity and innovative skills to raise quality standards and offers rewarding career path in terms of participation in national/ international seminars, government sponsored acclaimed foreign fellowship and time-bound assessment promotions to reach high levels on the scientific ladder. Accordingly, applications are invited from the Indian Nationals for the following positions:-

1. Position: JUNIOR TECHNICAL ASSISTANT-Group III (1)

Scale of Pay: Rs. PB-2 Rs. 9300-34,800 with Grade Pay 4200

No. of posts: 03 Posts

Post Code: JT-01 to JT-03, Age limit: 28 years.

Post Code: JT-01 (UR-01)

Area: Planning, Monitoring and Evaluation Division

Essential Qualifications: 1st class BCA or Diploma in Computer Science/ Engg. of 3 years full time duration or its equivalent.

Job Requirement/ Description: To assist and provide technical support to the Scientific and Technical staff in Planning, Monitoring and Evaluation Division of the Institute on Database development and its management and R & D management related activities.

Post Code: JT-02 (OBC-01)

Area: Information, Liaison & Training Division

Essential Qualifications: 1st class B.Sc. (Science) / BCA or Diploma in Computer Science / Engg. Of 3 years full time duration or its equivalent.

Job Requirement/ Description: To assist and provide technical support to the Scientific and Technical staff in Information, Liaison & Training Division of the Institute on various activities related to Human Resource Development , Public Relations, Event Management, Dissemination of Information, Database development, Organization of training programmes / seminars / conferences etc.

Post Code: JT-03 (ST-01)

Area: Library Sciences

Essential Qualifications: 1st class B.Sc. (Science) / B.Lib. Sc. Or Diploma in Library Science of 3 years full time duration or its equivalent.

Job Requirement/ Description: To carryout various jobs such as Classification, Indexing, Documentation, Shelving and Shelf rectification etc.

2. Position: TECHNICAL OFFICER "A"-Group III (3)**Scale of Pay:** PB-2 Rs. 9300-34800 with Grade Pay 4600**No. of posts:** 01 Post (Other Backward Class)**Post Code:** TO-04, Age limit: 30 years.**Area:** Library Science**Essential Qualifications & Experience:** 1st class B.Lib. Sc. Or equivalent with 5 years experience OR 1st Class diploma in Library Sciences of 3 years fulltime duration or its equivalent with 06 years experience OR M.Lib. Sc. Or equivalent with minimum of 55% marks with three years experience in a large sized library of an academic / research institution.**Job Requirement/ Description:** To carryout various jobs such as Classification, Indexing, Documentation, Supervision of Shelving, Computerisation of the library activities, Acquisition of documents etc.**3. Position: TECHNICAL OFFICER 'B'-Group III (4)****Scale of Pay:** PB-3 Rs. 15,600-39,100 with Grade Pay 5400**No. of posts:** 01 Post (Unreserved)**Post Code:** TO-05, Age limit: 35 years**Area:** Computer Science**Essential Qualifications & Experience:** B.E. / B.Tech. in Computer Science / Engineering or its equivalent with 6 years experience in IT/ Computer industry or good programming skills in PL/ SQL , Oracle Work Flow, Oracle forms, Oracle reports, SQL Plus and Oracle database, Oracle ERP (Administration functions) etc.**Job Requirement / Description:** To carry out, data base design and development and to provide technical support to R & D Divisions, Administration, Purchase and Finance Sections of the Institute of administration / management functions of their activities.**4. Position: TECHNICAL OFFICER 'C'-Group III (5)****Scale of Pay:** PB-3 Rs. 15,600-39,100 with Grade Pay 6600**No. of posts:** 01 Post (Unreserved)**Post Code:** TO-06, Age limit: 40 years**Area:** Computer Science**Essential Qualifications & Experience:** B.E. / B.Tech in Computer Science / Engg. Or its equivalent with minimum 9 years of experience in IT / Computer industry on Windows, 2003/2008 Server Administration / CISCO Network Administration / CISCO LINUX Server Administration, MCSE / CCNA/ REDHAT Linux Certification (s).**Job Requirement / Description:** To act as Server Administrator/ Network Administrator/ LINUX Server Administrator. In addition, provide needed services to R & D Divisions on their day to day activities related to Internet / Intranet services and software and analytical aspects etc.**I. Benefits under CSIR Service**

1. The posts carry usual allowances i.e. DA, HRA, Transport Allowance etc. as admissible to Central Government Employees stationed at Delhi. HRA will not be admissible if Council accommodation is provided.

2. In addition to the emoluments indicated against each category of Posts, benefits such as Provident Fund, reimbursement of Medical Expenses, Leave Travel Concession, Conveyance Advance and House Building Advance are available as per rules of CSIR.

3. All New Entrants will be governed by the "New Pension Scheme" based on defined contributions for new entrants recruited in Central Government Services on or after 1-1-2004 as adopted by CSIR of its employees. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/Central Universities having Pension Scheme on Gol pattern will continue to be governed by existing Pension Scheme, i.e. CCS (Pension) Rules, 1972.

6. Promotional Prospects: CSIR/CRRRI offers excellent opportunities for career advancement under Flexible Complementing Scheme.

II. Age Limit and Relaxations

1. The date of determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for receipt of Application Form i.e. **16.08.2010.**
2. Relaxation of 5 years will also be admissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from January 1, 1980 to December 31, 1989 subject to production of relevant Certificate from the concerned Authority.
3. Relaxation of age upto five years may be allowed to Council /Government/Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India from time to time in this regard.
4. Age relaxation will be allowed up to 05 years for SC/ST, 03 years for OBC candidates, as per Government of India Orders in force, only in those cases where the posts are reserved for the respective categories.
5. Relaxation in age, qualification and/or experience may be permitted by DG, CSIR if the Director of the laboratory based on the recommendation of the Screening Committee is of the opinion that sufficient number of candidates possessing the requisite qualification and/ or experience are not likely to be available to fill up the posts.

GENERAL INSTRUCTIONS, TERMS & CONDITIONS:-

1. Only Indian Nationals need to apply.
2. The period of experience in a discipline/area of work where prescribed shall be counted with effect from the date of acquiring the prescribed minimum educational qualification for that Group/Grade.
3. The appointment will be in Central Road Research Institute, New Delhi under the Council of Scientific & Industrial Research (CSIR) which is an Autonomous Body. The appointees are also liable to be transferred/posted in any of the Laboratories/ Institute of CSIR situated anywhere in India as and when required.
4. Applications from employees working in CSIR, Government Departments, Public Sector Organisations, Autonomous Institutions and Government-funded research agencies will be considered only if forwarded through proper channel and with a clear certificate that the applicant will be relieved within one month of the receipt of the appointment orders. However, candidates can send an advance copy along with necessary application fee (wherever applicable) before the last date of receipt of completed application forms.
5. Mere fulfilling of minimum prescribed qualifications and experience will not vest any right on a candidate for being called for Test/Interview. A duly constituted Screening Committee shall screen the applications received from the post for shortlisting the candidates to be called for Test /Interview. The candidate should therefore mention in application all the qualification and experiences in the relevant field over and above the minimum prescribed qualification supported with documents. The Institute reserves the right to call for interview, only those candidates who in its opinion are likely to be suitable and no correspondence will entertained in this regard.
6. CRRRI reserved the right not to fill up any/all the posts, if it so desires. The number of vacancies indicated above are provisional and may vary at the time of actual Selection.
7. Candidates applying for more than one post should submit separate Applications for each post. The application form may be downloaded from CRRRI website www.crridom.gov.in

8. An Application Fee of Rs.100/- (Rupees One Hundred only) is payable separately for each post (Candidates belonging to SC/ST community and regular employees of CSIR are exempted from payment of application fee) in the form of Demand Draft valid for a period of at least 5 months from the last date for receipt of applications. Demand Draft should be drawn in favour of Director, CRRRI payable at **State Bank of India, CRRRI, New Delhi**.

9. Applications (i) not accompanied with prescribed application fee, (ii) without the requisite information asked for in the Application Format, and (iii) received after the due date will not be considered. Incomplete applications will be out rightly rejected.

10. Marks awarded under CGPA system or under letter grade system should be converted to equivalent of percentage and indicated in the application form along with supportive documents for such conversion, failing which the decision with regard to arriving at the percentage by the Institute will be binding on the candidates.

11. **How to Apply:** - Candidates are required to submit their applications form for each post applied by them separately and submit the duly signed and affixing the photograph for each post along with prescribed application fee and copies of certificates and testimonials.

12. Application format may be downloaded from CRRRI website www.crridom.gov.in. In the event of any problem candidate may send a Rs. 25/- stamped self addressed envelope requesting for an application form to CONTROLLER OF ADMINISTRATION, CENTRAL ROAD RESEARCH INSTITUTE, NEW DELHI- 110020 on or before **16.08.2010**.

13. Application duly signed and completed in all respects with the following documents should reach the CONTROLLER OF ADMINISTRATION, CENTRAL ROAD RESEARCH INSTITUTE, NEW DELHI-110020 in a closed cover super subscribing "APPLICATION FOR THE POST OF _____ POST CODE _____ ADVT. NO. _____ on or before **16.08.2010**.

a. Non-Refundable application fee of Rs. 100/- (Rupees One hundred only) wherever applicable by way of Demand Draft drawn in favour of DIRECTOR, CENTRAL ROAD RESEARCH INSTITUTE, NEW DELHI payable at New Delhi.

b. Attested copy of matriculation or equivalent certificate with mark sheet.

c. Attested copy of Mark Lists of Degree/Diploma and certificate issued by the concerned authority.

d. Attested copy of caste certificate issued by Competent Authority in respect of SC/ST/OBC candidates. In case of OBC candidates, the OBC certificate should be in the format prescribed by Government of India.

e. Attested copy of experience certificate(s)

14. Applications received after the due date and applications that are incomplete are liable to be rejected.

15. Applications without any of the relevant documents mentioned at Sl. No.13 are liable to be rejected.

16. Canvassing in any form and/or bringing in any influence, political or otherwise will be treated as a disqualification for post applied for.

17. Interim enquires will not be attended to.

CONTROLLER OF ADMINISTRATION



CENTRAL ROAD RESEARCH INSTITUTE
Delhi-Mathura Road, New Delhi - 110020



POST CODE:
ADVT. NO.:

1. Draft No. _____ Date _____ Amount / (Rs.) _____

Bank _____

2. Name: _____ Sex: _____

3. Father's / Mother's / Husband's Name: _____

4. a) Address for Correspondence : _____

b) Permanent Address: _____

5. Phone No. with STD Code: _____ Mobile: _____

EMAIL: _____ FaxNo.: _____

6. Date of Birth: _____ Citizenship: _____ Category: GEN./SC/ST/OBC _____

7. Details of Any Close Relations in CRRI/CSIR: _____
(if any write the name, designation & Lab./Instt.) _____

8. Areas of Specialisation (Relevant to Post): _____

9. Qualifications

Degree	Main subjects	University/ Board / Institution	Year	Class/Div.	% marks / GPA

10. Employment / Experience Record [if govt. employee, please attach another sheet forwarding the application through proper channel]:

Place of Work	Area of experience	Designation and pay scale	Period	
			From	To

Paste your recent
Photo here.
Put your
signature across
the photo, party
on photo and

11. Number of Publication's, if any, give details. (Add extra sheet, if space below is insufficient)

12. No. of Patent

13. Prizes/Awards: _____

14. Name of 3 referees familiar to your work with their address, e-mail address and phone numbers.

15. Any other professional skill relevant to the post applied for (not covered under any other item) _____

16. Write within 200 words "Why you are suitable to work at CRRRI" (Attach extra sheet, if required)

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief and nothing has been concealed /distorted. I am aware that, if at any time I am found to have concealed/ distorted any material information, my appointment is liable to be summarily terminated without notice.

Signature of Applicant (With date):

